

BOARD OF COMMISSIONERS MEETING WORKSHEET
Richardson Medical Center

MEETING INFORMATION		MEETING GUIDELINES
<i>Meeting</i>	July 2025 Meeting	Be present, prepared, and engaged. Begin and end on time. Notify the Board President if unable to attend. Meeting participants will speak freely, orderly, and will listen attentively. Cellphones will be silenced. Board Members will review applicable information prior to the meeting.
<i>Location</i>	Richardson Medical Center – Education Room	
<i>Date and time</i>	July 31 st , 2025 @ 12:30 pm	
<i>President</i>	Bill Worsley	

2025 Richardson Medical Center Board Members

Mr. Bill Worsley – President, Dr. Addison Thompson, Mr. Jason Bruyninckx, Mrs. Beth Green, Mrs. Phyllis Dorsey, Mr. Oliver Holland

Start Time	Duration	Agenda Item	Vote Required	Leader
12:30 pm	1 min	Call to order – Opening prayer/Pledge of Allegiance		Bill
12:31 pm	1 min	Roll Call		Karl
12:32 pm	5 min	Public comment period		
12:37 pm	1 min	<i>Approval of Agenda</i>	Motion: Second:	Bill
12:38 pm	1 min	<i>Approval of prior meeting minutes (sign)</i>	Motion: Second:	Bill
12:39 pm	1 min	Old Business Discussion		Bill
12:40 pm	60 min	New Business:		
		• Chairmans Report		Bill
		• Planning Committee (Discusses the proposed budget every August <i>(with approval in September)</i> as well as creating a capital expenditure plan which shall identify the anticipated sources of financing for, and the objectives of, each proposed capital expenditure in excess of \$100,000.00)		Donna
		• <i>Approval of Providers’ Credentials</i> a) Issue RMC privileges to: i. Mirandi Rae Spencer, FNP <i>(sign)</i> b) Reappoint RMC privileges to: i. Michael Proctor, MD <i>(sign)</i>	Motion: Second:	Karl
		• Compliance a) Patient Surveys b) Infection Control Report c) Performance Improvement		Brittni
		• Financial Report a) <i>Approval of Financials</i>	Motion: Second:	Donna
			Motion: Second:	
		• Administrator’s Report a) <i>Approval of Contracts:</i>		

		1. Elite Professional Services (Grant Writing Services)	Motion:	Second:	Karl
		2. HHS (Custodial Services)	Motion:	Second:	
		3. i2i Population Health	Motion:	Second:	
		4. Start Clinic Proposal/Contract	Motion:	Second:	
		5. Payroll Services (ADP)	Motion:	Second:	
		6. Community Infusion Services	Motion:	Second:	
		7. Moebiz (Copiers, Phones, Shredding)	Motion:	Second:	
		8. GE	Motion:	Second:	
		b) <i>Approval of CEO Education (National Rural Hospital CEO Certification)</i>	Motion:	Second:	
		c) <i>Approval of Organizational Chart (see handout)</i>	Motion:	Second:	
		d) <i>Approval of Resolution to engage the Health Law Center/Jack Stolier (sign)</i>	Motion:	Second:	
		e) <i>Approval of Resolution to engage Lester, Miller, & Wells (Audit) (sign)</i>	Motion:	Second:	
		f) FYI. Medicaid Cuts Timeline			
		g) FYI. ER Flooring Quote			
		h) FYI. CARE onsite			
		i) FYI. Policy modification (Overtime)			
		j) FYI. Policy modification (Chain of Command)			
		k) FYI. Employee Health Insurance Renewal 2026			
		l) FYI. Employee List			
		m) FYI. Hospital signage on throughways			
n) FYI. Budgeting Process Update					
o) FYI. Article in the Advertiser concerning rural hospitals					
p) FYI. Hospital marketing and rebrand					
n/a	n/a	Executive Session (requires 2/3rds approval)	Motion:	Second:	Bill
1:40 pm	0.5 min	Adjournment	Motion:	Second:	Bill
<i>Expected Total Meeting Time</i>	<i>~ 70 minutes</i>				

2025 Board of Commissioners Board Meeting Schedule

Month	Date
January	30 th
February	27 th
March	27 th
April	24 th
May	29 th
June	26 th
July	31 st
August	28 th
September	25 th
October	30 th
November	27 th
December	---