

**Richardson Medical Center**  
**Board of Commissioners**  
February 26<sup>th</sup>, 2026

The Board of Commissioners of Richardson Medical Center met for the regular February monthly meeting on February 26<sup>th</sup>, 2026. This meeting covered the agenda for February 2026.

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Members Present: Mr. Bill Worsley, Dr. Addison Thompson,  
Mr. Jason Bruyninckx, Mr. Oliver Holland, Ms. Phyllis Dorsey, Mrs. Beth Green.

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Members Absent: None

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Others Present: Mr. Karl Broussard, CEO; Mrs. Carmen Sims, COO; Mrs. Donna Eldridge, CFO; Mrs. Brittini Giesbrecht, RN, CCO;  
Ms. Mirandi Spencer, CNO; Mr. David Doughty; Mrs. Barbara Sullivan, Financial Control Manager; Mrs. Mallory Williams, Marketing Manager; Mrs. Abigail Haygood, Administrative Assistant; Mrs. Amy Wallace, IOP Nurse; Mr. Tyler Neal, Human Resources Manager; Mr. Steve Adcock, Policy Jury Member; Mr. Kojack Lively, Police Jury Member.



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Prayer and Pledge of Allegiance

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Item 1                    Call to Order

The meeting was called to order by Mr. Bill Worsley.

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Item 2                    Roll Call

Roll call was taken by Mr. Broussard (see attendance above).

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Item 3                    Public Comment

Time was given for any public comments. No comments were received.

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Item 4.                    Approval of Agenda

A request was made to review the meeting agenda. A request was made by Mr. Broussard to edit the agenda and move item (FYI F to the top of the agenda). A motion was made by Dr. Thompson to approve the agenda with the edit requested by Mr. Broussard second by Mr. Holland.

Yeas: All            Nays: None        Abstain: None  
Motion passed.

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Item 5.                    Approval of Minutes from September February 5<sup>th</sup>, 2026 meeting.  
A motion was made by Mrs. Green, second by Dr. Thompson  
to approve the minutes.

Yeas: All            Nays: None        Abstain: None  
Motion passed.

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Item 6.                    Old Business  
There was no old business to discuss.

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Item 7.                    New Business

Mr. David Doughty presented discussion regarding the legality of salaried exempt employees being asked to clock in and out for accountability. Mr. Doughty informed the board that utilizing the clocking in method strictly for accountability as long as it was not impacting employee pay for salaried positions was allowed and legal. A roll call vote was taken regarding the request that all employees

regardless of them being salaried or hourly be required to clock in and out for accountability.

Yeas: Mr. Bruyninckx, Mr. Worsley

Nays: Dr. Thompson, Mrs. Green, Mrs. Dorsey

Abstain: Mr. Holland

Motion did not pass, moving forward exempt employees will not be required to clock in or out and will be paid at their salaried rate regardless of hours worked.

Additional discussion was made around the salaried employees who also work staff positions when needed. Mr. Doughty advised Mr. Broussard and Mrs. Sims to allow him time to do additional research regarding this request and revisit the topic at a later date.

Item 7.a. Chairmans Report- No report was given

Item 7.b. Approval of Provider Credentials

Mr. Broussard provided the following credentials for approval. All have been previously approved by the Medical Staff.

- New RMC Privileges  
(None)
- Reappointment RMC Privileges
  - a. Dr. Kevin Carlisle, MD- Full Time, NELHC
  - b. Dr. Lee Abraham III, MD- Radiology
  - c. Jerred Anderson, CRNA, Surgery

A motion was made by Mr. Holland second by Mrs. Green to approve the provider credentials.

Yeas: All      Nays: None      Abstain: None

Motion passed.

Item 7.c. Compliance

- o Mrs. Giesbrecht provided the patient survey results.
- o Mrs. Giesbrecht provided the Infection Control Report
- o Mrs. Giesbrecht provided the Performance Improvement Update.  
Mrs. Giesbrecht provided the latest minutes of the Performance Improvement Committee, Risk Management Committee, Infection Control Committee quarterly meetings.

Out of sequence edit: Sawyer Ryder with Kinetix was present at the meeting and asked at this time by Mr. Broussard to provide an update regarding the services Kinetix has provided under the current rebranding project. Sawyer provided information regarding the progress of the project and well as objectives achieved. Sawyer discussed the facility rebrand, website views, social media views, timeline progress of the main lobby mural, and the strategic plan moving forward. Mrs. Green inquired regarding information posted in the Beacon. It was determined that outside of the board minutes items are not posted in the Beacon. Mrs. Green requested promotional information be posted in the Beacon News.

Item 7.d. Grant Writing Update

Mrs. Giesbrecht provided an update regarding the status of grants being sought. Mr. Broussard provided an update regarding the Capital Outlay Funds requested and the Rural Comprehensive Care Initiative. Mr. Broussard informed the board members that he and Mrs. Sims will be traveling to Washington D.C. on 03/03/2026 to meet with leadership to discuss their plans and request support for funding.

Item 7.e. Planning Committee

No discussion outside of regular financial report.

Item 7.f. Financial Report

- Mrs. Eldridge provided the financial report. Discussion included raise percentages by department comparing 4<sup>th</sup> quarter 2024 and 4<sup>th</sup> quarter 2025. The difference shows a greater than 5% increase overall. Mr. Bruyninckx made the request that financial reports include the following items each month during board reporting:
  - Diversion days
  - Reason for diversion
  - Number of patients transferred or rerouted as a result of each diversion

A motion was made by Mrs. Green, second by Ms. Dorsey to approve the facility financial report.

Yeas: All      Nays: None      Abstain: None  
Motion passed

Item 8.      Administrators Report updates were provided by Mr. Broussard as follows:

a). Contracts

1. Inovalon- Provider of technology that is needed to meet regulatory requirements for MDS assessments for Swingbed patients. The contract has an initial term of 12 months with automatic renewal for same unless notice provided 60 days prior. The cost of this contract is \$4,050.00 annually/ \$337.50 per month and \$1550.00 implementation fee for total first year cost of \$5600.00. A motion was made by Dr. Thompson to approve the Inovalon contract for the amount of \$5,600.00 for the first year a second by Mrs. Green.

Yeas: All      Nays: None      Abstain: None  
Motion passed

2. Martin Communications- Upgraded phone system from current provider. Term is 60 months with auto renewal every 12 months unless notice is provided 60 days prior. The cost of the contract is \$2,495.21/ mo. And \$4707.55 implementation fee for total first month cost of \$7,202.76. A motion was made by Ms. Dorsey second by Mr. Bruyninckx to approve the Martin Communications contract in the amount of \$7,202.76 for the first month and then \$2,495.21 for each month following.

Yeas: All      Nays: None      Abstain: None  
Motion passed

b). Approval of Resolution to use monies from the Property Tax Account for the purchase of patient monitoring equipment.

Mr. Broussard presented proposal to purchase 3 new vital sign monitors and 1 new vital sign monitor stand using money from the Property Tax Account. The total purchase price is \$6,318.44. A motion was made by Dr. Thompson second by Mrs. Green to approve the purchase.

Yeas: All      Nays: None      Abstain: None  
Motion passed

c). Approval of Resolution to use money from the Property Tax Account to purchase IT equipment.

Mr. Broussard presented a resolution requesting permission to use the Property Tax Account funds to purchase IT equipment in the amount of \$1,441.36. This purchase includes the following equipment:

- Two scanners (medical records and inventory)
- Three webcams (inventory replenishment)
- One Lenovo adapter (employee laptop)
- Ten keyboards

A motion was made by Dr. Thompson second by Mrs. Green to approve the purchase using the Property Tax Account.

Yeas: All      Nays: None      Abstain: None  
Motion passed

d). Approval of Resolution to use CEA Grant Funding for purchase of asphalt.

Mr. Broussard presented information regarding the final draw from the CEA funds. The funds will be utilized for the approved purchase of asphalt. The asphalt total will be \$25,000 and will complete the CEA grant funding. A motion was made by Ms. Dorsey second by Dr. Thompson to approve the asphalt purchase.

Yeas: All      Nays: None      Abstain: None  
Motion passed

e). Approval of resolution to use monies from the Property Tax Account for the purchase and installation of a head pump in the surgery department.

Mr. Broussard presented the resolution to use the Property Tax Account to purchase a new head pump for the surgery department. The total purchase and installation price is \$2,400.30. A motion was made by Mrs. Green second by Ms. Dorsey to approve the purchase.

Yeas: All      Nays: None      Abstain: None  
Motion passed

f). FYI. David Doughty on exempt vs non-exempt law  
See information above regarding agenda order change.

a). FYI. Kinetic work update

See information above regarding out of sequence update without agenda change.

b). FYI. Mangham Clinic Discussion (Steve Adcock)

Mr. Adcock opened discussion regarding the Mangham Clinic purchase as a joint endeavor with Franklin Medical Center and his opinion regarding this endeavor. The Mr. Adcock as well as Mr. Lively recommended a new approach to purchasing this clinic that does not involve a partnership with Franklin Medical Center. It was understood that the Police Jury would potentially support other methods of purchase including potentially partnering to purchase the clinic but wish for the clinic to be owned/operated by Richland Parish. Mr. Broussard was asked to prepare an alternative plan if Richardson Medical Center continues to wish to purchase the clinic and present that alternative plan to the Police Jury at the next scheduled Police Jury meeting.

c). FYI Capital Outlay Plan Update

Mr. Broussard provided information regarding the plan and support of the Capital Outlay project to assist with purchasing a new MRI an CT scan machine.

d). FYI IOP Bus needs

Mr. Broussard and Mrs. Wallace from IOP discussed the needs for a new IOP bus to transport patients. The department currently has two outdated buses that are in poor condition and frequently have mechanical issues preventing the department from picking up scheduled patients when needed. After discussion the board opted to vote on the purchase of a new IOP bus using funds from the Property Tax Account. Quotes are available estimating the cost of the bus replacement. A motion was made by Dr. Thompson second by Mrs. Green to approve the purchase not to exceed \$130,000.00.

Yeas: All      Nays: None      Abstain: None  
Motion passed



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Mr. Bill Worsley, Chairman

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Karl Broussard, CEO

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Date