Richardson Medical Center
Board of Commissioners
August 28th, 2025

The Board of Commissioners of Richardson Medical Center met for the regular August monthly meeting on August 28th, 2025. This meeting covered the agenda for August 2025.

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Members Present: Mr. Bill Worsley, Dr. Addison Thompson, Mr. Jason Bruyninckx, Mr. Oliver Holland, Ms. Phyllis Dorsey.

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Members Absent: Mrs. Beth Green

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Others Present: Mr. Karl Broussard, CEO; Mrs. Carmen Sims, COO; Mrs. Donna Eldridge, CFO; Mrs. Brittni Giesbrecht, RN, CCO, Infection Control; Mirandi Spencer, CNO; three community members.

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Prayer and Pledge of Allegiance

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Item 1 Call to Order

The meeting was called to order by Mr. Bill Worsley.

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Item 2 Roll Call

Roll call was taken by Mr. Broussard. See member attendance listed above.

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Item 3 Public Comment

Time was given for any public comments. No comments were received.

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Item 4. Approval of Agenda

A request was made to review the meeting agenda. A request was made by Dr. Thompson to approve the agenda second by Mr. Holland.

Yeas: All Nays: None Abstain: None
Motion passed.

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Item 5. Approval of Minutes from July 31st, meeting. A motion was made by Dr. Thompson, second by Mr. Bruyninckx.

Yeas: All Nays: None Abstain: None
Motion passed.

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Item 6. Old Business
There was no old business to discuss.

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Item 7. New Business

Item 7.A. Chairmans Report- No report was given

Item 7.B. Mr. Broussard provided information regarding the planning committee and what can be expected for the upcoming budget approval. The proposed budget will be discussed at the August Board of Commissioners meeting.

Item 7.C. Approval of Provider Credentials

Mr. Broussard provided the following credentials for approval:

- New RMC Privileges
  a. None
- Reappointment RMC Privileges
  a. Kasey Thompson, FNP (Start Community Clinic)
  b. Leslie Oglesby, MD (Emergency Room)
  c. Micheal Caruso, MD (V-Rad Radiology)
  d. Guillermo Jimenez, MD (V-Rad Radiology)

A motion was made by Mr. Holland, second by Mr. Bruyninckx to approve the provider credentials.

Item 7.D. Compliance

- Mrs. Giesbrecht provided the ER patient survey call backs.
- Mrs. Giesbrecht provided the Infection Control Report
- Mrs. Giesbrecht provided the Performance Improvement Update. Performance Improvement and Risk Management Committee minutes from committee meeting August 18th, 2025 provided to the members for review.

Item 7.E. Financial Report

- Mrs. Eldridge provided the financial report

A motion was made by Dr. Thompson, second by Mrs. Dorsey to approve the facility financial report.

Yeas: All Nays: None Abstain: None
Motion passed

Item 7.F. Administrators Report updates were provided by Mr. Broussard as follows:

a). Contracts:

1. Dr. Carlisle Employment Contract

Dr. Thompson was excused from this discussion and exited the meeting room. Mr. Broussard provided information regarding the update of Dr. Carlisle's employment contract. This update was due to the Nurse Practitioner previously working with Dr. Carlisle taking another opportunity. The contract has been reviewed, updated, and approved by Dr. Carlisle and Mr. Broussard prior to being presented to the Board.

Yeas: All Nays: None Abstain: Dr. Thompson
Motion passed

b). Approval of Organizational Chart

Mr. Broussard requested approval of the organizational chart that was presented at the June and July 2025 meeting. At the request of the Board at the July meeting the organizational chart was presented to the Medical Staff at their regularly scheduled meeting in August 2025. The Medical Staff recommended changes that were made to the organizational chart and reviewed with the Board Members. A motion was made by Mrs. Dorsey second by Mr. Holland to approve the organizational chart.

Yeas: All Nays: None Abstain: None
Motion passed

c). Approval of Resolution to engage Cline Construction Group for the Renovation of the current Cardiac Cath Lab

Mr. Broussard presented a contract proposal for Cline Construction Group to complete the renovation and upgrades to the Cardiac Cath Lab. The proposal is for $293,852.00 to complete the renovation.

d). Approval of Resolution to engage Tranzrad LLC for the relocation and installation of the GE IGS 530 Cath Lab System.

Mr. Broussard presented a contract proposal from Tranzrad LLC to relocate and install the GE IGS 530 Cath Lab equipment from its current location in Monroe LA to the Cath Lab at Richardson Medical Center.

Item 3 (Approval of Resolution to engage Cline Construction Group) and Item 4 (Approval of Resolution to engage Tranzrad LLC) for voted together due to them both affecting the renovation and upgrade to the Cardiac Cath Lab. A motion was made by Dr. Thompson second by Mr. Holland to approve both Item 3 and Item 4 and cover the cost of both items with funds from the Property Tax account.

Yeas: All Nays: None Abstain: None
Motion passed

e). Approval of Resolution to engage Bourgeois Law LLC for contract assistance.

Mr. Broussard presented a resolution to engage Bourgeois Law LLC for medical contract assistance. They would be used on an as needed basis for medical contract review. A motion was made by Dr. Thompson second by Mrs. Dorsey to engage Bourgeois Law on an as needed basis for contract review.

Yeas: All Nays: None Abstain: None
Motion passed

f). Approval for Resolution of Millage Rates:

The Adoption of the millage rate for Hospital Service District 1b was read aloud by Mr. Broussard. The millage rate will be at 10.96 mils. A roll call was taken for acceptance of the resolution. The response is as follows:

Yeas: Mr. Bill Worsley, Dr. Addison Thompson, Mr. Jason Bruyninckx, Mrs. Phyllis Dorsey, Mr. Oliver Holland.
Nays: None
Abstain: None
Absent: Mrs. Beth Green
Motion passed

g). Approval of Resolution to engage Merchant McIntyre

Mr. Broussard presented a resolution to engage Merchant McIntyre a grant writing organization in Washington D.C. for 90 days at $8,000.00 per month. This organization will utilize this 90-day period to evaluate the needs of RMC and opportunities for expansion or strengthening of programs and services within the organization. This plan will include the objective, situational analysis, scope of work, budget and specific deliverables during the 90-day engagement. A motion was made by Mr. Bruyninckx second by Dr. Thompson to engage Merchant McIntyre for 90 days.

Yeas: All Nays: None Abstain: None
Motion passed

h). Approval of resolution to appoint a board for the RMC non-profit entity

Mr. Broussard provided discussion that the non-profit entity in currently being formed. The purpose of this entity is to serve the mission of building a new hospital in the future. In order to form and register the entity it must have a Board of Directors. The Board of Directors will be made up of two current Board members and one community member. Discussion was made around who the two board members would be and who the community member would be. The conclusion was the two board members would be Dr. Addison Thompson and Mrs. Phyllis Dorsey. The community member would be Mr. Hunter Fife. A motion was made by Mr. Bruyninckx second by Mr. Holland to approve the recommended board members.

Yeas: All Nays: None Abstain: None
Motion passed

i). Approval for IOP Tile/ Flooring

Mr. Broussard discussed the need to update the IOP bathroom to a handicap bathroom facility that meets ADA guidelines. The current bathroom is difficult to get wheelchair patient into and does not provide for significant privacy if assistance is needed toileting the patient. The new upgrade would expand the space and make the area more accessible. The maintenance department will perform the majority of the upgrades with the exception of the tile flooring replacement. The bid proposed is through Joe Banks flooring for the amount of $8,990.00. A motion was made by Mr. Holland second by Mr. Bruyninckx to accept the bid from Joe Banks flooring.

Yeas: All Nays: None Abstain: None

Motion passed

j). Approval of Flooring Update in ER

Mr. Broussard provided the bids to update the flooring in the Emergency Department. The new flooring would update the existing flooring throughout the department and eliminate the need for stripping waxing and buffing of floors in this area. Due to high traffic and the need for 24-hour services in this area the currently flooring is difficult to maintain. The recommended bid for this update is through Joe Banks flooring in the amount of $31,790.00. A motion was made by Mr. Bruyninckx second by Mrs. Dorsey to approve the recommended bid from Joe Banks flooring.

Yeas: All Nays: None Abstain: None
Motion passed

An additional vote was made to approve Item 9 and Item 10 to be paid using the Property Tax Fund. A motion was made by Mr. Bruyninckx second by Dr. Thompson to use property tax funds in the amount of to cover the flooring upgrades in the IOP Bathroom and the Emergency Room.

Yeas: All Nays: None Abstain: None
Motion passed

k). Clinic Name Change

Mr. Broussard discussed the request to change the name of Dr. Bonnets Clinic from the current name Family Health Clinic to Women's Health Clinic. This name change would more accurately represent the women's health services provided at this clinic. A motion was made by Dr. Thompson second by Mrs. Dorsey to approve the name change to Women's Health Clinic.

Yeas: All Nays: None Abstain: None
Motion passed

- l). Mr. Broussard provided an update on the Kinetix marketing and rebranding. Included in the board member packets is a copy of the new hospital logo that was decided by the focus group organized by Kinetix that included both hospital employees and community members.

- m). Mr. Broussard provided a copy of the employee list that retains all hires/ fires/ and transfers within the facility. This list will be continually updated and provided on a monthly basis to the Board of Commissioners.

- n). Mr. Broussard provided an update regarding the metal outbuildings located at the back of the property. Sealed bids were received and accepted for the outbuildings. All outbuilding buyers have been contacted regarding the approval of their bids and the need to provide payment and removal of their selected buildings. Bid winners have been given 30 days to remove buildings from premises.
- o). Mrs. Sims provided employee recognition of multiple employees who have been recognized throughout the month for providing exceptional care or team work to the organization.

Item 7 G. A motion was made by Dr. Thompson second by Mr. Bruyninckx to adjourn the regular scheduled meeting and enter into executive session.

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Item 8. Executive Session.

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Mr. Bill Worsley, Chairman

Karl Broussard, CEO

Date