**Richardson Medical Center**
**Board of Commissioners**
December 4th, 2025

The Board of Commissioners of Richardson Medical Center met for the regular November monthly meeting on December 4th, 2025. This meeting covered the agenda for November 2025.

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Members Present: Mr. Bill Worsley, Dr. Addison Thompson, Mr. Jason Bruyninckx, Mr. Oliver Holland, Ms. Phyllis Dorsey.

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Members Absent: Mrs. Beth Green

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Others Present: Mr. Karl Broussard, CEO; Mrs. Donna Eldridge, CFO; Ms. Mirandi Spencer, CNO; Mrs. Barbara Sullivan, Financial Control Manager; Mrs. Lyndi Vincent, Respiratory Director; Mrs. Mallory Williams, Marketing Director; Mrs. Abigail Haygood, Administrative Clerk.

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Prayer and Pledge of Allegiance

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Item 1 Call to Order

The meeting was called to order by Mr. Bill Worsley.

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Item 2 Roll Call

Roll call was taken by Mr. Broussard (see attendance above).

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Item 3 Public Comment

Time was given for any public comments. No comments were received.

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Item 4. Approval of Agenda

A request was made to review the meeting agenda. A request was made by Mr. Bruyninckx to add item b) iii. Exempt Employees clocking in from October meeting back to the current agenda for further discussion. A motion was made by Dr. Thompson second by Mrs. Dorsey to add item b) iii and approve the agenda.

Yeas: All Nays: None Abstain: None
Motion passed.

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Item 5. Approval of Minutes from October 30th, 2025 meeting.
A motion was made by Dr. Thompson, second by Mr. Bruyninckx to approve the minutes.

Yeas: All Nays: None Abstain: None
Motion passed.

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Item 6. Old Business
There was no old business to discuss.

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Item 7. New Business

Item 7.a. Chairmans Report- No report was given

Item 7.b. Approval of Provider Credentials

Mr. Broussard provided the following credentials for approval. All have been previously approved by the Medical Staff.

i. New RMC Privileges
   a. Christopher Smith, M.D. (Emergency Room)
   b. Frederick Bohanon, M.D. (General Surgery)

ii. Reappointment RMC Privileges
   a. None

iii. Board members discussed the process for employees clocking in and clocking out. Discussion regarding if exempt employees should clock in or clock out was tabled until next meeting pending further information collection and consult with legal team.

Item 7.c. Compliance

- Ms. Spencer provided the ER patient survey call backs.
- Mrs. Giesbrecht absent no Infection Control report given.
- Mrs. Giesbrecht absent no Performance Improvement report given.

Item 7.d. Planning Committee

No discussion outside of regular financial report.

Item 7.e. Financial Report

- Mrs. Eldridge provided the financial report. The financial report is not complete at this time due to delayed payroll reports and entries.

A motion was made by Dr. Thompson, second by Mr. Bruyninckx to approve the facility financial report.

Yeas: All Nays: None Abstain: None
Motion passed

Item 8. Administrators Report updates were provided by Mr. Broussard as follows:

a). Contracts:

Mr. Broussard and Mrs. Eldridge provided information on a financial contract for Multiview Financial Software- replacing the software that is currently provided by CPSI. The cost is $3, 102.67/ mo. This software would update the financial components of business operation and allow a more thorough view of the overall financial operations. This program would be able to be carried to a new EMR should the EMR ever be updated. A motion was made by Mr. Bruyninckx, second by Dr. Thompson to approve the Multiview Financial Software contract.

Yeas: All Nays: None Abstain: None
Motion passed

b). Approval of Resolution to release James Barrett from Non-Compete Agreement.

Mr. Broussard presented a resolution requesting the Boards approval to release the previous CEO from his Non-Compete Agreement clause in his contract allowing him to work locally for other hospital districts as CEO. A motion was made by Dr. Thompson, second by Mr. Holland to approve the release of the non-compete clause.

Yeas: All Nays: None Abstain: None
Motion passed

c). Approval of Resolution to use monies from the Property Tax Account for the purchase of one TruRize Clinical Chair.

Mr. Broussard presented a resolution to purchase a single TruRize Clinical Chair for use while caring for patients who are a fall risk but want to be up in a chair. This chair provides bed alarm capabilities to alert staff when patients attempt to exit the chair unassisted. Grant funds were approved in the amount of $5,894.00 to partially cover the total purchase price of $9,246.73. RMC will cover the full purchase price from the Property Tax Fund with expected re-imbursement in the amount of the grant funds upon submission of proof of purchase. This leaves the total amount that RMC is liable for following reimbursement as $3,352.73. A motion was made by Mrs. Dorsey second by Dr. Thompson to approve the purchase of the TruRize Clinical Chair.

Yeas: All Nays: None Abstain: None
Motion passed

d). Approval of resolution to purchase BCBS/ Affinity Clinic.

Mr. Broussard presented the resolution for the request to purchase the BCBS/ Affinity Clinic in partnership with Franklin Medical Center. The purchase amount would be $175,000.00 for Richardson Medical Center and $175,00.00 for Franklin Medical Center with a total purchase price of $350,000.00. The Board of Commissioners requested to table this conversation until the next board meeting and requested additional information and supporting documents.

e). Approval of Resolution to use monies from Property Tax Account to purchase asphalt.

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Mr. Broussard presented the resolution to use monies from the Property Tax Account to purchase asphalt paving for the North end of the campus parking lot. The total cost to RMC for this purchase would be $7,415.38. Remaining funds for this purchase would be covered through grant funds secured the total expense is $32,500.00. This purchase would extend the parking space for the buses transporting IOP patients and allow the patient to be unloaded closer to the facility. This area is currently a gravel/ rock parking area and patients are primarily wheelchair bound so patients are unable to be unloaded in this area safely. They are redirected through the ER entrance when weather conditions are not ideal. No vote was made on this item. Request to table until next meeting and adjust the quote to a lesser RMC cost if possible.

Yeas: All Nays: None Abstain: None
Motion passed

f). FYI State of RMC and Surrounding Facilities

Mr. Broussard provided information on the services RMC currently provides in comparison to other rural facilities near RMC. The information provided a side by side comparison of services offered and services being discussed to further expand the care delivery or rural hospital in our area.

g). FYI- 2026 Annual Hospital Service District Disclosure Statement

Mr. Broussard provided the Louisiana Board of Ethics Disclosure Statement for all board members to fill out disclosing any immediate family members who are also employed by the facility.

h). FYI 2026 Care Learning Requirements

Mr. Broussard provided information and class login for annual CareLearning Education for Board members including Ethics Training and Sexual Harassment Training for public servants. This training is required on an annual basis for all board members.

i). Employee List

Mr. Broussard provided a copy of the employee list that retains all hires/ fires/ and transfers within the facility. This list will be continually updated and provided on a monthly basis to the Board of Commissioners.

j). Employee Recognition

Mallory Willilams provided employee recognition of employee of the month Misty Neal from Start Community Clinic.

Item 9. Executive Session. (None)

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Item 10. A motion was made by Mr. Holland second by Mrs. Dorsey to adjourn the regular scheduled meeting.

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Mr. Bill Worsley, Chairman

Karl Broussard, CEO

Date